

**ENFIELD BOARD OF EDUCATION  
CURRICULUM COMMITTEE MINUTES  
DECEMBER 6, 2022**

The December 6, 2022, Curriculum Committee meeting was called to order by Amanda Pickett at 5:00 PM.

**Present:** Amanda Pickett, Dr. Gerald Calnen and Jean Acree

**Absent:** None

**Also Present:** Michelle Middleton, John Dague, Madam Chair LeBlanc, Board members Janet Cushman and Josh Hamre

**Audience:** None

**Motion to Add an item to the Agenda:**

Dr. Calnen moved, seconded by Mrs. Acree to suspend the rules and add an item to the agenda - Program of Studies Changes. A vote by **show of hands 3-0-0** was approved unanimously.

**Program of Studies Changes:**

Mr. Dague presented committee members with a proposal to add the course Interior Design 2 to our course selections at Enfield High School. We currently offer Interior Design, which has strong student interest with eight sections running this year. A second level course would help us create another pathway that is aligned with the Design and Pre-Construction cluster. Mr. Dague explained that the first course focuses on elements and principles, while this course would explore more of a business aspect. This would be a beneficial course for students looking to explore a career in interior design or architecture because architects and interior designers work closely together in the pre-construction phase of projects. This course would also allow students to develop a basic skill set in this area and help them better decide whether they are interested in pursuing either architecture or design as a career path. Students wanting to further explore those opportunities would be encouraged to take either Introduction to Engineering Design or Civil Engineering. Interior Design 2 would be a .5 credit College Career Preparation course offered to students in Grades 10-12. Mr. Dague explained that we would not have an issue scheduling this course because it is a ½ year course. He also explained that we have the existing software and computer technology, in addition to computer tables. Textbook choices would need to be reviewed and brought to the subcommittee in the spring.

Committee members approved this course addition.

Mr. Dague next presented to committee members four courses for deactivation. Two of the courses are in the Business Department: Business Management and Introduction to Computer Science, while two of them are in the Family and Consumer Science Department: Independent Living and Career Planning. Mr. Dague explained that these courses are being proposed for deactivation because they have not run in a while due to consistently low enrollment. He also explained that many of the skills and concepts taught in these courses are found elsewhere. It was also explained that we have computer science options in the math department as well. Many of the skills found in the description of Independent Living are covered in Personal Finance, so any student interested in studying those would be encouraged to enroll in Personal Finance. Mr. Dague explained that some of the concepts in Career Planning are covered by our career counselors, as well as the work done in Naviance by teachers and our counseling department.

Committee members approved the changes.

Ms. Middleton discussed making a change in the EHS Program of Studies based on our newly adopted policy 6141.52 Advanced Courses or Programs, Eligibility Criteria for Enrollment. Based upon the wording in the policy, it was suggested that any course that had as a prerequisite a certain grade in a previous course *and* teacher recommendation or just a certain grade in a previous course have the wording to read *and/or* teacher recommendation. This is in the spirit of the policy to not rely strictly on a grade for a student to be eligible for enrollment in a course.

Committee members approved this change.

**Data Presentation:**

Ms. Middleton presented a revised data presentation based on questions and recommendations from Committee members regarding the previous presentation from our November meeting. Comparisons between Enfield and the State were added, as were several cohort comparisons.

Committee members suggested that for the Board meeting next week Ms. Middleton clarify the difference between Tier II and Tier III for the Board members and the public. Committee members discussed strategies, the state of Tier I instruction, and next steps needed to show improvement in student learning.

Ms. Middleton will give this presentation at the December 13, 2022 Board meeting.

**K-3 Reading Curriculum Vetting Process:**

Ms. Middleton explained that Mr. Drezek will submit a mandatory survey to the State by December 16, 2022. The vetting process structure has been discussed and planned for when we are ready to begin. In the meantime, Ms. Middleton is exploring different supports and resources to bring in to enhance our current reading curriculum, especially at the K-2 level. She is also looking for training opportunities for herself and others in the Science of Reading.

**Items from the Table:**

Mrs. Pickett asked if we could put TAG on the agenda again. Ms. Middleton said she was planning to place this item on January curriculum agenda.

The next Curriculum meeting will be held on January 19, 2023.

**Adjournment:**

The meeting adjourned at 6:54 PM.

Respectfully submitted,

Michelle Middleton  
Chief Academic Officer